

	<b>JOB DESCRIPTION</b>		
	<b>Position Title:</b> <b>Program:</b> <b>Service:</b> <b>Accountable to:</b>	<b>PCT SOCIAL WORKER</b> Primary Care Team (Travelling) Health Primary Care Team Manager	
<b>Issued By:</b> <b>Date Issued:</b>	January 2018	<b>Date Revised:</b> <b>Classification:</b>	<b>Health</b>

## PURPOSE AND SUMMARY

Under the direction of the Primary Team Manager, the Primary Care Team Social Worker will work collaborative with the other members of the Primary Care Team, and other Health Services programs, to continually assess current program delivery and services and recommend and participate in new strategies in order to facilitate changes that will enhance patient care. With the functional support, guidance and supervision provided by the Primary Care Team Manager, the Primary Care Team Social Worker carries out the duties as outlined by the Primary Care Team Policies and Procedures for the individuals, families and communities serviced by the Primary Care Team.

## DUTIES AND RESPONSIBILITIES

### 1. Service Responsibilities

Under the direction, guidance and supervision provided by the Primary Care Team Manager, the Primary Care Team Social Worker will:

- a. Provide social assessment of clinic patients;
- b. Provide counselling services, with particular focus on individual and family issues and decisions that impact the health of the patient and family;
- c. Provide Cognitive-behavioural and Inter-personal therapy;
- d. Identify and support access to community, volunteer and professional services and programs appropriate to the care needs of the patient;
- e. Assist the referring physician with referrals to secondary and tertiary health care centres;
- f. Act as an advocate for patients and their families in matters affecting health;
- g. Provide house calls and community outreach visits when appropriate;
- h. Liaise with physicians and other team members as required;
- i. Liaise with other care providers in the health care system and community as required;
- j. Provide patient education, and individual and groups sessions to patients in the understanding and living with particular health issues;

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- k. Educate family medicine residents, medical and allied health students on the role of the social worker and psycho-social issues facing patients and families;
- l. Educate inter-professional team members;
- m. Participate in on-going research related to client groups of the PCT;
- n. Provide communication to hospital and community staff and other inter-professional team members as required to ensure smooth transition for care between care sites;
- o. Provide other activities – other activities may be assigned in collaboration with the inter-professional team.
- p. Provide culturally safe and respectful counselling and therapy techniques.

### 4. **Organizational Responsibilities**

As a representative of Dilico, the Employee is responsible for:

- a. Reflecting and interpreting the Agency Vision, Mission and Core Values in his/her own work with enthusiasm and commitment;
- b. Acting in accordance with relevant legislation and Agency Policies, Standards and Procedures;
- c. Proposing changes within Dilico Primary Care Team that would improve the quality of service to Anishinabek children, families and communities and all those serviced through the Primary Care Team;
- d. Developing and maintaining respectful, cooperative working relationships to contribute to the integrated, seamless delivery of services to Anishinabek children, families and communities and all those serviced through the Primary Care Team;
- e. Understanding their role and responsibility in maintaining a safe workplace and reducing workplace injuries;
- f. Applying Anishinabek culture, values, traditions and teachings into programming where possible;
- g. Ensuring accuracy, confidentiality and safekeeping of agency records;
- h. Participating constructively in the supervision process with the immediate Manager.

## QUALIFICATIONS

### 1. **Education**

- a. A Masters of Social Work is required.

### 2. **Work Experience**

- a. A minimum of three (3) years' experience as a Social Worker with patients and families in a health setting;

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- b. Demonstrated competence in team building, conflict management, and interpersonal effectiveness;
- c. Teaching experience will be considered an asset.

### 3. Skills/Abilities

- a. Knowledge of risk assessments; counseling skills. Child abuse standards, child welfare legislation and regulations;
- b. Adaptability and ability to establish and sustain a wholistic multidisciplinary team approach to integrated service delivery;
- c. Willingness to accept and adjust to the changing demands of the position;
- d. Ability to demonstrate initiative, optimism, discretion, tact, self-assurance, dependability, and leadership;
- e. Excellent interpersonal, written and verbal communication skills, including proficiency in computer applications, especially Microsoft Office;
- f. Excellent problem-solving and leadership skills;
- g. Ability to maintain confidentiality;
- h. Excellent organization skills;
- i. Excellent interpersonal skills and the work efficiently under pressure.
- j. Ability to follow direction and work within the policies, procedures and the vision, mission and core values of Dilico Anishinabek Family Care;
- k. Good knowledge of the Anishinabek culture and issues affecting Anishinabek children, families and communities in and around the district of Thunder Bay;
- l. Ability to travel and work flexible hours as determined by the program Manager
- m. Ability to understand and/or speak an Anishinabek language would be considered an asset.

## CONDITIONS OF EMPLOYMENT

- a. Satisfactory Criminal Records Search;
- b. Ability to travel and work flexible hours as determined by the Service Manager or designate in relation to service delivery requirements;
- c. Must have a valid Class “G” Driver’s Licence and access to a personal vehicle.

**NOTE:** This job description is not intended to be all-inclusive. The employee may perform other related duties as required to meet the ongoing needs of the organization.