



Anishinabek Family Care
Health Policy & Procedures Manual

Section 6 Medication Reconciliation	
Policy Title: Medication Reconciliation	Approval Date:
Policy No:	Review Date:

Standard

To establish a BEST POSSIBLE MEDICATION HISTORY (BPMH) to ensure accurate and complete medication information that is accessible, amendable, and transferable among all health care providers in the Dilico Health umbrella, the patient and their caregivers, and other outside healthcare providers involved in the patient's health outcomes.

Policy

Medication reconciliation (Med Rec) is an essential component of safe medication management. The process of a med rec is interprofessional and is reliant on a team approach. Patient (or delegate) participation is an integral component of the med rec process.

Initiation of the med rec process occurs for each patient as determined by a health care professional in each of the following circumstances:

- ADMISSION into the health care system;
- TRANSFER to another health care setting;
- DISCHARGE from hospitalization;
- MEDICATION CHANGES that are deemed significant;
- DISCRETIONARY circumstances made by the primary care provider.



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Procedures

1. Using the “4 C’s approach”, the health care professional(s) shall COLLECT a BPMH using *at least two* sources of information such as (but not limited to):
 - a. interview with the patient (delegate);
 - b. electronic medication record (EMR);
 - c. community pharmacy record (ask for medications that are current or stopped in the past year);
 - d. medication packages (vials, blister packs, bottles, inhalers, creams, over-the-counter items, vitamins, traditional and/or herbal remedies, etc);
 - e. previous admission records/discharge summary.
2. COMPARE the sources of information against each other.
3. CORRECT any discrepancies. Ensure that final regimen is updated in the EMR.
4. COMMUNICATE to the patient (or delegate):
 - a. any changes to the medications that have been made;
 - b. any new medications that have been added;
 - c. any old medications that have been stopped or replaced (and suggest a method for which they may be disposed of);
 - d. the reason for changes and establish whether there may be any barriers for compliance.

RELATED FORMS AND POLICIES