

	JOB DESCRIPTION		
	Position Title: Program: Service: Accountable to:	CHILD AND YOUTH WORKER Support Services Child Welfare Assistant Director of Support Services	
Issued By: Date Issued:		Date Revised: Classification:	

PURPOSE AND SUMMARY

Under the direction of the Group Home Service Manager, the Child and Youth Worker is responsible to ensure the current placement needs of youth in his/her care are met; to actively participate in the development of a plan of care and/or with carrying out the plan for each youth placed in the group home; and to provide the case work for youth in the group home. The Child and Youth Worker shall ensure that service is consistent with the philosophy, approach, goals and learning environment established by Dilico Anishinabek Family Care to ensure the physical, mental, emotional and spiritual well being of youth placed in the group home.

DUTIES AND RESPONSIBILITIES

1. Service Responsibilities

Under the direction of the Group Home Service Manager, the Child and Youth Worker is responsible for:

- a. Ensuring the placement needs of youth in his/her care are met, including safety, well-being, basic needs and development;
- b. Actively participating in the development and/or carrying out of the Plan of Care for each youth;
- c. Providing the case work that is consistent with the philosophy, approach, goals and learning environment established by Dilico Anishinabek Family Care;
- d. providing care according to the specifications of Dilico policies and procedures, and/or as directed by the Manager or designate;
- e. Acting as a Key Worker for youth as assigned by the Manager
- f. Providing progress reports in keeping with the standards and procedures of Dilico;
- g. Providing one to one support to assigned youth;
- h. Assisting in facilitating programming groups for the residents
- i. Providing scheduled case conferences to individuals/families and concerned others to assist all parties in communication and problem solving;

- j. Participating in case reviews for each assigned youth
- k. Providing transportation for the youth in care as may be required and assigned by the Group Home Service Manager
- l. Assisting in ongoing upkeep, maintenance and general appearance of physical facilities/grounds;
- m. Providing all aspects of indoor/outdoor programming (i.e. cultural)
- n. Participating in cultural activities and programs;
- o. Participating in the Ministry of Children and Youth Licensing process;
- p. Participating on Team meetings and training as required and maintaining training competency as per policies and procedures.

2. Organizational Responsibilities

As a representative of Dilico, the Employee is responsible for:

- a. reflecting and interpreting the Agency Vision, Mission and Core Values in his/her own work with enthusiasm and commitment;
- b. acting in accordance with relevant legislation and Agency Policies, Standards and Procedures;
- c. proposing changes within Dilico that would improve the quality of service to Anishinabek children, families and communities;
- d. developing and maintaining respectful, cooperative working relationships to contribute to the integrated, seamless delivery of services to Anishinabek children, families and communities;
- e. understanding his/her role and responsibility in maintaining a safe workplace and reducing workplace injuries;
- f. applying Anishinabek culture, values, traditions and teachings into programming where possible;
- g. ensuring accuracy, confidentiality and safekeeping of agency records;
- h. participating constructively in the supervision process with the immediate Manager.

QUALIFICATIONS

1. Education

A three-year Child and Youth Worker Diploma or post-secondary education in disciplines focused on working with youth such as Aboriginal specific, Community, Health, Protective and Education may be considered.

2. Work Experience

- a. one year experience working directly with Anishinabek youth in a group home setting is preferred.
- b. child welfare experience would be an asset.

- c. candidates without the specific education qualifications, but who possess an appropriate combination of child welfare experience and other academic qualifications will also be considered.

3. **Skills/Abilities**

- sound knowledge of the Anishinabek culture and the principle issues affecting Anishinabek youth, families and communities in the City and the District of Thunder Bay;
- sound knowledge of the positive traditional influences that could promote wellbeing of Anishinabek youth. The ability to promote and apply Anishinabek culture, values, traditions and teachings in working with youth, where appropriate;
- developing and maintaining respectful, cooperative working relationships with Anishinabek youth, families, communities and service workers to promote an integrated, seamless delivery of service;
- ability to understand or speak an Anishinabek language would be considered an asset;
- ability to establish supportive relationships with youth;
- knowledge and understanding of the Child and Family Services Act, and other relevant legislation;
- effective written and oral communication skills;

CONDITIONS OF EMPLOYMENT

- a. satisfactory Criminal Records Search;
- b. must possess a valid Standard First Aid/CPR Certificate or be willing to obtain one;
- c. ability to work shift work (includes evenings and weekends) and report to work on short notice in relation to service requirements;
- d. must possess a Class "G" Driver's License and have access to a personal vehicle;
- e. must complete a medical and receive the required immunizations as recommended by the local medical officer of health;
- f. must participate in and qualify for certification in Therapeutic Crisis Intervention Training provided by the agency.

NOTE: This job description is not intended to be all-inclusive. The employee may perform other related duties as required to meet the ongoing needs of the organization.