

	<b>JOB DESCRIPTION</b>		
	<b>Position Title:</b> <b>Program:</b> <b>Service:</b> <b>Accountable to:</b>	<b>INTENSIVE FAMILY WELLNESS WORKER</b> Mental Health and Addictions Counselling and Clinical Counselling and Clinical Services Manager	
<b>Issued By:</b> <b>Date Issued:</b>		<b>Date Revised:</b> <b>October 2018</b> <b>Classification:</b>	

## PURPOSE AND SUMMARY

Under the direction of the Clinical Services Management circle; the Intensive Family Wellness Worker will ensure the current developmental, treatment, and psycho-social needs of children, youth, and families are met by actively participating in the provision of assessment and treatment.

The primary responsibility of this position is to provide evidence-based clinical counselling services for children, youth and families that are consistent with the philosophy, approach, goals and learning environment established by Dilico Anishinabek Family Care, which will ensure the social, emotional and physical well-being of children, youth, and families.

The Intensive Family Wellness Worker is responsible for the coordination of integrated services delivery from the point of assessment to discharge for all assigned children, youth, and families receiving agency service.

## DUTIES AND RESPONSIBILITIES

### 1. Service Responsibilities

Under the direction of the Clinical Services Management circle; the Intensive Family Wellness Worker is responsible for:

- a. coordinating and providing consultation, clinical assessments, therapy and follow-up for all clients in accordance with the agency's mandate, policies and procedures;
- b. providing written reports and ensuring regular, appropriate documentation in client files in keeping with the standards and procedures of Dilico Anishinabek Family Care;
- c. where Agency services are not appropriate, making recommendations to the child and family regarding alternative services and assisting them in linking with these;
- d. participating constructively in evaluating Family Services files and system effectiveness and recommending necessary changes to the Clinical Services Management circle, as may be required;
- e. provide integrated care to maintain family stability and reduce risk of family breakdown;

## Job Description – INTENSIVE FAMILY WELLNESS WORKER

- f. attend weekly case supervision meeting with a multi-disciplinary team;
- g. providing transportation for the children, youth and their families as required and assigned by the Clinical Services Management circle, or designate;
- h. participating in team meetings and other team activities;
- i. responding appropriately and in a timely manner to crises situations involving clients of Family Services, including assessing and addressing high risk behaviours (self harm, suicide)
- j. regular collaboration with Psychological Services including Dr. Mushquash, Dr. Braunberger and/or Tele-Mental Health Services to enhance clinical skills;
- k. reporting immediately to the Clinical Services Management circle, any incidence and/or indicators of child abuse, physical or sexual, in any case with which the agency is involved;
- l. Linking with Cultural Services, as appropriate.

### 2. **Organizational Responsibilities**

As a representative of Dilico, the Employee is responsible for:

- a. reflecting and interpreting the Agency Vision, Mission and Core Values in his/her own work with enthusiasm and commitment;
- b. acting in accordance with relevant legislation and Agency Policies, Standards and Procedures;
- c. proposing changes within Dilico that would improve the quality of service to Anishinabek children, families and communities;
- d. developing and maintaining respectful, cooperative working relationships to contribute to the integrated, seamless delivery of services to Anishinabek children, families and communities;
- e. understanding his/her role and responsibility in maintaining a safe workplace and reducing workplace injuries;
- f. applying Anishinabek culture, values, traditions and teachings into programming, where possible;
- g. ensuring accuracy, confidentiality and safekeeping of agency records;
- h. participating constructively in the supervision process with the immediate Manager.

## QUALIFICATIONS

### 1. **Education**

A minimum degree is required. A HBSW Degree is preferred.

### 2. **Work Experience**

Three or more years experience in the provision of counselling services to Anishinabek children, youth, and their families is preferred.

## Job Description – INTENSIVE FAMILY WELLNESS WORKER

### 3. Skills/Abilities

- a. sound knowledge of the Anishinabek culture and the principle issues affecting the mental health of Anishinabek children, families and communities in the City and District of Thunder Bay;
- b. sound knowledge of the positive traditional influences that could promote mental health and wellness of Anishinabek children and families in the District of Thunder Bay. The ability to promote and apply Anishinabek culture, values, traditions and teachings in the work of the Child and Family Team where appropriate;
- c. developing and maintaining respectful, cooperative working relationships with Anishinabek children, families, communities and service workers to promote an integrated, seamless delivery of service;
- d. ability to understand or speak an Anishinabek language would be considered an asset;
- e. a capacity to relate effectively with Anishinabek children, youth and families with mental health needs;
- f. excellent planning, organization, problem-solving, decision-making and liaison skills;
- g. knowledge of systems theory as it applies to the Anishinabek family, school, community and social service organizations;
- h. must be able to follow direction and work with little or no supervision, as may be required;
- i. ability to conduct Family Counsellor/client interviews, assessments, referrals, group facilitation and group therapy;
- j. good knowledge of computer applications;
- k. knowledge and understanding of the Child, Youth and Family Services Act and the Mental Health Act and other relevant legislation;
- l. knowledge of community agencies/resources;
- m. ability to advocate for Indigenous children, adolescents and families within the community;
- n. ability to maintain confidentiality;
- o. ability to work as a member of a multi-disciplinary team;
- p. good written and verbal communication skills;
- q. ability to work within the policies, standards, procedures and the vision, mission and core values of Dilico Anishinabek Family Care
- r. good knowledge of the Anishinabek culture and issues affecting Anishinabek children, families and communities in and around the district of Thunder Bay;

### CONDITIONS OF EMPLOYMENT

- a. satisfactory CAS Penlieu Search;
- b. satisfactory Criminal Records Search;
- c. ability to work flexible hours as determined by the Clinical Services Management circle in relation to service requirements;
- d. must possess a Class “G” Driver’s Licence and have access to a personal vehicle;
- e. a valid Standard First Aid/CPR Certificate is recommended.
- f. complete and maintain certification in the Child and Adolescent Needs and Strengths Assessment (CANS) and other relevant Ministry of Children and Youth Services initiatives.

**Job Description – INTENSIVE FAMILY WELLNESS WORKER**

**NOTE:** This job description is not intended to be all-inclusive. The employee may perform other related duties as required to meet the ongoing needs of the organization.